



2019-20 BMSB risk season Safeguarding Arrangement application

Company and applicant information

Company name: _____

Trading name: _____
(if different to company name)

Contact person: _____
Mr / Miss / Mrs / Ms *First name* *Last name*

Address: _____

City *State* *Postcode* *Country*

Phone: _____ Email: _____

Q1. Is the company based in Australia? ☐ Yes ☐ No

Q2. If no to Q1, does the company have an Australian headquarters? ☐ Yes ☐ No

Q3. If yes to Q2, does the company have an Australian Business Number (ABN) and/or an Australian Company Number (ACN)? ☐ Yes ☐ No

Q4. If yes to Q3, provide the ABN/ACN: _____

Q5. If the company has a parent company, where is the parent company based? _____
City *Country*

High level overview of company operations

Q6. Provide a brief description of the company's operations



Q7. What cargo modes does the company use? ☐ Sea freight ☐ Air freight ☐ Rail ☐ Road

Q8. If the company uses sea freight, what cargo types does it use in its supply chain(s)?

☐ BB ☐ FCL ☐ FCX ☐ LCL ☐ FAK ☐ Other (please specify) _____

BB = Break bulk, FCL=Full container load, FCX = Full container load, LCL = Less than container load, FAK = Freight of all kind

Q9. Does the company outsource any part of its supply chain(s)?

If yes, please check applicable areas or provide more information

☐ Yes ☐ No

☐ Brokerage ☐ Transport ☐ Warehouse ☐ Logistics ☐ Manufacture

☐ Other
(please specify) _____

Q10. Does the company own, rent or control any of the physical premises where goods are manufactured, dispatched, received, and/or stored?

☐ Own ☐ Rent ☐ Control ☐ Other (specify) _____

Q11. Does the company have more than one supply chain to be considered under a Safeguarding Arrangement?

☐ Yes ☐ No

If yes, list all the supply chains to be considered for a Safeguarding Arrangement.

Supply chain information should include city/country, the nature of the sourcing or manufacture/construction of the goods, storage/holding of goods, distribution centres/warehousing, logistics/transport, and point of embarkation. Volume is the estimate of units/containers to be imported into Australia.

Supply chain type	Details	Volume



Information about sites and premises

Q12. Complete the following table for each site to be considered under the Safeguarding Arrangement.

Type of site	City, Country	Rural location		Distance to port of export (in km)	Biosecurity control		Vegetation nearby		Google earth image attached
		Yes	No		Yes	No	Yes	No	
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q13. For each site above, is there physical security in place? ☐ Yes ☐ No

Q14. What type of security is in place?

☐ CCTV ☐ Security personnel ☐ Fencing ☐ Other (specify) _____

Q15. Does the company have documented biosecurity controls in place?

Please attach relevant documents, including a biosecurity and pest risk assessment. Refer to the contamination guide if required.

☐ Yes ☐ No

Q16. Does the company have documented security procedures in place?

Please attach relevant documents

☐ Yes ☐ No



Information about supply chains

Please complete a separate supply chain form below for EACH supply chain of the company, from the point of manufacture to the point of embarkation, e.g. if there are three supply chains, three forms must be completed and submitted.

Supply chain:

Information about goods

Please refer to www.agriculture.gov.au/bmsb for a list of goods and tariffs that are subject to seasonal measures for BMSB risk.

Q17. Are there any target high risk goods that are manufactured in a target risk country?

☐ Yes ☐ No

Q18. Are there any target high risk goods that are shipped from a target risk country?

☐ Yes ☐ No

If yes to either Q17 or Q18, please provide a historical cargo data report for the company's import activities that can be obtained from the Australian Border Force (www.abf.gov.au).

Information about storage of goods

Q19. Are goods that are manufactured by the company in this supply chain stored for a period of time after manufacture/construction?

☐ Yes ☐ No

Q20. If yes to Q19, does the storage time exceed 120 hours?

☐ Yes ☐ No

Q21. If yes to Q20, where are the goods stored?

☐ Outside ☐ Warehouse ☐ Container ☐ Other (specify) _____

Q22. How long are the goods stored for? (please specify in days) _____

Q23. Are goods that are sourced by the company in this supply chain stored for a period of time after receipt?

☐ Yes ☐ No

Q24. If yes to Q23, does the store time exceed 120 hours?

☐ Yes ☐ No

Q25. If yes to Q24, where are the goods stored?

☐ Outside ☐ Warehouse ☐ Container ☐ Other (specify) _____

Q26. How long are the goods stored? (please specify in days) _____

Q27. If the goods are stored in a container, does the container conform to container cleanliness standards?

☐ Yes ☐ No



Information about transportation of the goods

Q28. What mode of transport is used from the point of manufacture/storage to the point of embarkation?

☐ Road ☐ Train ☐ Air ☐ Sea ☐ Other (specify) _____

Q29. Will all the goods identified above be transported in sealed six hard sided containers?

☐ Yes ☐ No

Q30. If no to Q29, will the mode of transport be within a target risk country?

☐ Yes ☐ No

Q31. If yes to Q30, will the transport time exceed 120 hours to the port of export?

☐ Yes ☐ No

Q32. Will the goods require storage at the port of export prior to embarkation?

☐ Yes ☐ No

Q33. If yes, how long will the goods be stored at the port of export?
(please specify in days)

Information about shipping of the goods

Q34. How will the goods be shipped to Australia from the port of export?

☐ BB ☐ FCL ☐ FCX ☐ LCL ☐ FAK ☐ Other (specify) _____

BB = Break Bulk, FCL=Full Container Load, FCX = Full Container Consolidated, LCL = Less than Container Load, FAK = Freight of all Kind

Q35. If shipped as FCL or FCX, are the goods in open top or on flat rack containers?

☐ Yes ☐ No

Q36. If shipped as break bulk, or in open top or on flat rack containers, how long are the goods stored at the port of export? (please specify in days)

Q37. Will the goods be transhipped or hubbed through other countries on the way to Australia?

☐ Yes ☐ No

If yes, please list the ports and countries



Other certification and accreditation information

Provide any details of current certification, Australian Government, or international accreditation relating to biosecurity, and supply chains.

Please attach evidence of relevant certification and/or accreditation.

<i>Certification/Accreditation</i>	<i>Details</i>	<i>Date obtained</i>	<i>Valid until</i>

Other information

Q38. Will the company have documented procedures in place to screen third parties to ensure compliance with a Safeguarding Arrangement if approved?

Please attach relevant documents

☐ Yes

☐ No

Q39. Will the company have training procedures in place to ensure that all personnel involved have a competent understanding of biosecurity risk and their role in ensuring compliance with a Safeguarding Arrangement?

Please attach relevant documents/evidence

☐ Yes

☐ No

Q40. Will the company have contingency plans in place across each supply chain in the event that a biosecurity risk or seasonal hitchhiker pest contamination is found?

Please attach relevant documents/evidence

☐ Yes

☐ No



Auditing and records management

- Q41.** Does the company undertake auditing activities? ☐ Yes ☐ No
- Q42.** If yes, are the audits conducted by internal or external auditors? ☐ Internal ☐ External
- Q43.** Does the company have processes in place to manage non-conformities that are identified? ☐ Yes ☐ No
- Q44.** Does the company agree to share the results of audits with the department? ☐ Yes ☐ No
- Q45.** Does the company maintain and keep records for the specified recordkeeping requirements? ☐ Yes ☐ No
- Q46.** If yes, how are they stored?
- ☐ Onsite ☐ Offsite ☐ Electronically ☐ Paper files ☐ Systems
- ☐ Other (please specify) _____
- Q47.** If the records are not kept in English, are the records able to be readily translate to English? ☐ Yes ☐ No
- Q48.** If yes, will the company make the records available in English to the department if requested? ☐ Yes ☐ No

Disclaimer and signature

I certify that, to the best of my knowledge, the answers in this application for a Safeguarding Arrangement with the Australian Government Department of Agriculture are true and complete.

Signature: _____ Date: _____

Name: _____

Position: _____

Company: _____

Time taken to complete application _____