

DIPLOMA OF MANAGEMENT

PUBLIC COURSE



INNOVATIVE LEARNING WITH REAL OUTCOMES

The Real Institute Diploma of Management offers students award winning training, providing the skills and knowledge to become a great leader and to get ahead in the business world.

The Diploma of Management will be delivered by the industry's best facilitators, using cutting edge innovative learning concepts in a high energy environment, whilst having fun along the way! Participants will take part in a highly stimulating and challenging learning environment, supporting an individual's professional development and providing lasting business improvements.

For existing leaders this course provides an excellent opportunity to build on existing management skills, as well as to formally recognise these skills. For newly appointed and future leaders, participants will gain expertise in various management tasks required in leading and managing staff.

WHAT OUR CLIENTS ARE SAYING

"The training delivered was fun, fast paced, dynamic and interesting. We would recommend Real Institute to anyone."

Judith Hannah - HR Manager, UPS

60 SEC SNAPSHOT

- Improved working procedures
- Increased employee retention
- Preparation for internal promotions
- Renewed work focus
- Effectively manage workplace relationships
- Successfully promote innovation and change in the workplace
- Courses can also be delivered in-house, online or through a blended learning tailored to your company needs



COURSE STRUCTURE

The Diploma of Management (BSB51107) consists of 8 units of competency as per the table below:

BSBWOR501B	Manage personal work priorities & professional development
BSBHRM405A	Support the recruitment, selection and induction of staff
BSBLED501A	Develop a workplace learning environment
BSBWOR502B	Ensure team effectiveness
BSBMGT502B	Manage people performance
BSBCUS501C	Manage quality customer service
BSBPMG522A	Undertake project work
BSBMGT515A	Manage operational plan

RECOGNITION OF PRIOR LEARNING

Real Institute recognises that many participants acquire vocational skills from a variety of different sources outside of formal training. These skills are valid, irrespective of how they were acquired.

Participants who believe they have existing skills and knowledge that would be covered in a Real Institute training program should apply, at time of enrolment, to have their expertise assessed and, where appropriate, to have their particular training program reduced.

DELIVERY & ASSESSMENT

With classroom delivery the Diploma of Management courses run over a 6 month period.

> 6 x 1 day workshops (over a 6 month period).

This course is delivered with Victorian and Commonwealth Government Funding.

Real Institute fosters a diverse, flexible and inclusive training environment. We encourage indigenous Australians, people with disability, women along with culturally and age diverse applicants to apply.

As part of the qualification, participants are required to demonstrate competency through workplace assessment. There are no exams, however participants are required to complete assignment activities between classroom sessions.

WHO SHOULD ENROL

The Diploma of Management is suitable for all industry sectors and has been designed for current and future:

- > Team Leaders
- > Supervisors
- > Project Managers
- > Other Managerial Positions

COURSE PRICE

\$4,000



Call Real Institute today to secure your place & to change the way your business thinks about learning

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